## **HOW TO APPLY FOR A K-12 SCHOLARSHIP**

You must first create a MyPortal account.
MyPortal is where you will:

- Apply for a scholarship or grant
- Check the status of your application
- Update your school of choice

https://myportal.ncseaa.edu

## 1. Click Create Account

2. "Are you a parent applying on behalf of your K12 student for a scholarship grant?"

Choose Yes.

The "Create a User Account" screen will pop up where you will put in your information.

User Name must be unique. If the system tells you it is not taking the user name, it may already be used by someone else.
The user name is not case-sensitive.

The password is and must be at least 10 characters and follow password guidelines.





Tip: Passwords expire every 365 days.

4. Check your email for an activation email from noreply@ncseaa.edu. Click on the link in the email.

Don't see the email? Check your Spam folder.

Your MyPortal account is activated and you can now sign in!

Applications for the Opportunity Scholarship and ESA+ program will open on February 1, 2024.